

**FOREIGN NATIONAL STUDENT INTERN
ANNOUNCEMENT**

ANNOUNCEMENT NUMBER: 15-38

American Embassy, Yerevan

Opening Date: 12/014/2015; Closing Date: 01/10/2016

Duration of Internship: 6 to 12 months

Work Hours: 10-20 hours per week

Compensation: There is no compensation for volunteer work.

MAJOR DUTIES AND RESPONSIBILITIES:

- Deal with logistics related to meetings, visits, etc.
- Conduct research and collect data on political and economic topics, including legislation.
- Translate and interpret in support of Political/Economic team.

REQUIRED QUALIFICATIONS:

- Must have Level 3 (Good Working Knowledge) in English and Armenian, and level 2 (Limited) in Russian.
- Must be computer literate.
- Must be familiar of the current political-economic situation in the country.
- Should be personable, flexible, able to work under pressure and handle multiple tasks.

WHO MAY APPLY:

- Non-U.S. citizen student in good academic standing at his/her current educational institution.
- Must be a continuing student upon completion of the internship (Foreign relations, political science, economics, social, or law background helpful).
- Able to demonstrate the potential to accomplish the type of work to be performed.
- Must be at least 18 years of age.
- After selection, the student must receive a security and a medical certification.

HOW TO APPLY:

Please submit Application for Foreign National Student Intern Program, a Statement Of Interest, and a Gratuitous Service Agreement, which are available on www.usa.am to:

Human Resources Office
Attention: Karine Baghdasaryan
1 American Ave, Yerevan 0082, Armenia

Also, please attach a certified transcript to verify your academic standing and a written statement on your student status from the educational institution in which you are enrolled.

Alternatively, you can e-mail your application with other required documents to yerevanvacancies@state.gov

Cleared: MEussen

Approved: PChristiansen