

COMPANY: Ameriabank CJSC

DEPARTMENT: Retail Crediting Division/Micro and Small Business Lending Unit

JOB TITLE: Senior specialist

EMPLOYMENT DETAILS

- Full time position, open-ended employment contract; start date: ASAP
- Highly competitive package of benefits
- Career growth and development opportunities

JOB DESCRIPTION: the incumbent will be responsible for reviewing all loan applications for all credit facilities extended to small and micro business by the Retail Banking Department, provide opinion and submit applications for approval

DUTIES AND RESPONSIBILITIES

- Review micro and small business loan applications submitted by branches, provide professional opinion
- Review loan applications of individuals that include business analysis, provide professional opinion
- Submit loan conclusions to the head of the unit, Chairman of the Credit Committee/Management Board and other authorized bodies for approval
- Provide professional advice
- Where required, participate in business analyses with loan officers in branches
- Analyze the financial position of the borrowers to review the loan terms, prepare loan restructuring conclusions and submit them to the authorized body for approval
- Handle the paperwork of the unit
- Substitute the chief specialist and perform his duties in his absence
- Perform other tasks as assigned by the head of the unit or chief specialist

MAIN REQUIREMENTS

- University degree in finance, business administration, economics or other related field
- At least 2 years of work experience in business analysis

- Knowledge of bank accounting fundamentals, banking legislation and prudential standards
- Strong critical thinking and ability to analyze financial data
- Team player and management skills
- Profound knowledge of MS Office, proficiency in AS-Bank Operational Day
- Excellent command of Armenian, Russian and English

REMUNERATION: Competitive. Package of benefits for Ameriabank employees, including annual bonus, insurance, preferential terms for banking services, training and development opportunities, individual professional development plan, etc.

APPLICATION PROCEDURE: All interested and qualified candidates are welcome to fill in the application form, attach the CV, including relevant qualifications, experience and contact information for professional references, and send to hr.rb@ameriabank.am

Please indicate the position title in the subject field of your message.
Only short-listed candidates will be interviewed.

Opening date: 31.01.2019

Closing date: 18.02.2019